

# Sprint Planning

## □ What is it

- It's the event where the team determines the backlog items they will work on during that sprint and discusses their initial plan for completing those backlog items. Typical duration should be between 1 and 2 hours.
- The sprint planning session should not involve any significant focus on refining or estimating backlog items. These activities should have been completed by the team in advance of sprint planning, and only the odd exceptional item should be raised and discussed during this session .

## □□ Who

- Facilitated by the delivery manager, this technique involves the whole core team

## □□ Running the technique

- The product manager should begin the sprint planning session with proposing the draft sprint goal(s), and explain the rationale behind them
- The team discusses and agrees with the sprint goal.
- The product manager then proposes their candidates for inclusion in the sprint, with particular focus on the value being delivered by each item.
- Each candidate item is summarily presented with the opportunity for any of the team to raise any last minute questions or concerns on aspects such as estimate, acceptance criteria or the proposed value outcome
- The delivery manager then facilitates discussion with the team regarding the confidence of achieving all the scope against expected capacity for the sprint. This may result in negotiating with the product manager to reduce the scope of the sprint backlog.

## □□ Additional Material

(Agile bootcamp handbook. )

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Revision #2

Created 21 September 2023 10:58:22 by James Hall

Updated 22 September 2023 12:00:55 by James Hall